**Role Profile: Nursery Nurse**

**Purpose**

**Key Purpose of the Job**

The role of the nursery nurse is to contribute and plan for the preparation, delivery and evaluation of learning experiences, which will enhance children’s physical, intellectual, emotional, social and moral development. You will be responsible for the provision and maintenance of a healthy, stimulating, safe and aesthetically pleasing learning environment. It will be important to develop and maintain professional links with parents and carers, other agencies working with the school, the local community and the Authority. You will be aware of the high profile of Polam Nursery School / School and to uphold its standards at all times.

**Key Accountabilities (6-8 max)**

**Academic**

* Operate a programme of activities suitable to the age range of children in your area in conjunction with other staff
* To take regular, good quality observations in order to track and monitor children’s achievements and progress
* To keep a proper record of achievement file on your key children, for parents/carers
* To be involved in out of working hours activities, e.g. training, staff meetings, fundraising events
* To be flexible within working practices of Polam Nursery School / School. Be prepared to help where needed, including to undertake certain domestic jobs within Polam Nursery School, e.g. Cleansing of equipment, cutting fruit, preparing breakfast etc.
* Work alongside the manager and staff team to ensure that the ethos of the school is fulfilled
* To ensure Polam Nursery School / School provides a high quality environment which meet the needs of individual children from differing cultures and religious backgrounds, and stages of development

**Pastoral**

* Be constantly aware of the needs of children in our care
* Work with parents/carers of all children to give full integration in Polam Nursery School / School
* Support all staff and engage in a good staff team
* Liaise with and support parents/carers and other family members
* To respect the confidentiality of information around children and their families
* To develop your role within the team especially with regard as a key worker
* Specific Child Care Tasks:
* The preparation and completion of activities to suit the child's stage of development
* To ensure that mealtimes are a time of pleasant social sharing
* Washing and changing children as required

**Safeguarding Responsibilities**

* To comply with safeguarding policies, procedures and code of conduct
* To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
* To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
* To engage in safeguarding training when required

**Person Specification**

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| --- | --- | --- |
|  | **Essential** | **Desirable** |
| **Qualifications** | * Relevant Nursery Nurse qualification, minimum Level 3 |  |
| **Skills** | * Demonstrate ability to work on own initiative * Display high levels of motivation and commitment * Be an effective team member * Ability to adapt to changing circumstances * Committed to delivering a high quality service to families who access the nursery * Maintain a professional work ethos at all times * Be an excellent role model for fellow colleagues and children you work with * Ability to communicate effectively and professionally both orally and with written communication to children and stakeholders | Paediatric first aid training |
| **Experience** | * Experience working with young children | * An understanding of working with the new EYFS curriculum (2021) * Some knowledge of observation recording programmes (e.g Interactive Learning Diary) |

**Key Stakeholders:**

**Internal – Head, SLT, Colleagues, Other Nursery Nurses within the room you are based**

**External – Pupils, Parents , Local authority when appropriate, other agencies for support**

**Signed: …………………………………………. Name (print): …………………………………..**

**Date: ……………………………………………..**