

# Cognita Schools (Europe) Agent Application Form

## 1. Contact details

Agency name *	
Name of CEO	
Name of primary contact *	
Email address*	
Office phone number *	
Business mobile/cell phone	
General enquiry email	
Agency website	
Street address	
Postal address (if different from street)	
Do you have any additional office locations?	
<ul style="list-style-type: none"><li>If so, in which cities/countries?</li></ul>	

## 2. Company details

When was the agency founded?	
Are you a registered agent? (Yes/No)	
<ul style="list-style-type: none"><li>If yes, what is your agency registration number?</li></ul>	
Which city and country is your agency registered in?	
Have you operated under another agency name in the past ten years? (Yes/No)	
<ul style="list-style-type: none"><li>If yes, what was the name of the previous agency?</li></ul>	

## 3. Accreditation

Have any members of the agency completed the <a href="#">British Council's UK certified counsellor training</a> ?	
Does your agency have any professional associations or qualifications in-country? (Yes/No)	
<ul style="list-style-type: none"><li>If yes, please list here:</li></ul>	

## 4. Student recruitment

Which countries does your agency recruit students from?	
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Registered in England & Wales - Cognita Schools Limited No. 02313425  
Registered Office: Seebeck House, One Seebeck Place Knowhill, Milton Keynes, Buckinghamshire, MK5 8FR

**COGNITA**

THRIVE IN A RAPIDLY EVOLVING WORLD

<b>How many applications did your agency send to independent schools in the following countries in the past academic year?</b>	Australia: United Kingdom: USA: Switzerland: Other (please specify):
<b>How many students did your agency enrol at independent schools in the following countries in the past academic year?</b>	Australia: United Kingdom: USA: Switzerland: Other (please specify):
<b>How are these enrolments split by boarding and day schools?</b>	Boarding schools: Day schools:
<b>How many pre-prep/nursery students do you enrol a year?</b>	
<b>How many prep school students do you enrol per year?</b>	
<b>How many senior school students do you enrol per year?</b>	
<b>How many students do you send abroad on English language and/or summer school programmes per year?</b>	
<b>Does your agency organise any in-market recruitment events, i.e. exhibitions?</b>	
<ul style="list-style-type: none"> <li>• If yes, please give more details</li> </ul>	
<b>Do you charge students upon application? (Yes/No)</b>	
<ul style="list-style-type: none"> <li>• If yes, how much?</li> </ul>	
<b>Do you charge students upon admission to their chosen institution? (Yes/No)</b>	
<ul style="list-style-type: none"> <li>• If yes, how much?</li> </ul>	
<b>Do you provide assistance with visas? (Yes/No)</b>	
<b>Do you provide assistance with travel plans? (Yes/No)</b>	
<b>What is your company policy on students who wish to study in the UK but do not meet UKVI requirements?</b>	

Which UK or other international independent schools do you currently represent?	
Would you like to represent Cognita's 29 UK schools? (Yes/No)	
Would you like to represent Cognita's international schools in Dubai (UAE), Italy, Spain and Switzerland? (Yes/No)	

**5. References** – please provide contact details for references from **UK independent schools** – if this isn't possible, please provide contact details for other types of education institutions in the UK or independent schools in countries other than the UK.

**Referee 1**

Name *	
Institution name *	
Institution address	
Email address *	
Phone	

**Referee 2**

Name *	
Institution name *	
Institution address	
Email address *	
Phone	

**Referee 3**

Name *	
Institution name *	
Institution address	
Email address *	
Phone	

**6. Further information**

Is there any further information you would like to add in support of your application?